



## *Margert Community Corporation*

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April 1, 2009

NYS Division of Housing and Community Renewal  
Weatherization Assistance Program (WAP)

The following information must be submitted in order to begin the process of Weatherization assistance to multifamily buildings:

- Completed MARG Multifamily Weatherization Questionnaire
- Completed and signed fuel/energy release forms (DHCR # 5B)
- Last two years of fuel records from energy provider
- Last two years of electric usage records
- Signed Permission to Enter Building form (DHCR # 6)
- Building roof plans or diagram
- **Lead-Based Paint Free Certification**
- Most recent rent roll
- Proof of Ownership

Thank you for your interest in Margert's Weatherization Assistance Program.

If you have any questions, please contact myself or Wayne Murchison at 718-471-3724.

Sincerely,

*Julissa Arias*  
Intake Supervisor



Cc: WAP Files